



## **Essex County Cricket Club**

### **Requires Full Time Retail Assistants**

**For the Essex County Cricket Club Retail Shop at The Ford County Ground, New Writtle Street and High Chelmer Shopping Centre**

**Salary: £12,000 - £14,000**

Working in one of the Essex Cricket retail outlets, you will assist in the day to day running of the shop.

You will assist in the sales of replica clothing, merchandise, cricket hardware, and Essex Cricket membership & ticketing. Training will be given.

You will be enthusiastic about ensuring high levels of customer service and presentation, and enjoy working as part of a team.

Flexibility is essential as evening and weekend work will be required.

Experience of working in a busy retail environment is beneficial, including stock taking and deliveries. Cricket knowledge is useful but not essential.

**To apply for this position please send a CV and email stating 'Retail Assistant Application' to Jeni Murrell, Secretary to the Operations Director**  
[Jeni.murrell.essex@ecb.co.uk](mailto:Jeni.murrell.essex@ecb.co.uk)

**Closing date: Friday 27<sup>th</sup> March 2009 at 5pm**



## Essex County Cricket Club

### Job Description

TBA

### Retail Assistant - Full Time

Tel: TBA  
Fax: TBA  
Mobile: TBA  
Email: TBA

The principal duties are:

#### Retail Assistant for Essex County Cricket Club Retail Shop

- Assist in the smooth and efficient running of the store operation.
- Assist in stocktaking and deliveries.
- Be aware of health and safety issues.
- Ensure that optimum levels of customer service are achieved at all times.
- Motivate train and encourage all staff members.
- Maintain high levels of presentation within the store according to company procedures.
- Carry out all aspects of ticket and membership sales.
- Any other duties as required by the Retail Manager/Supervisor

The Retail Assistant will report directly to the Retail Supervisor